**Glemsford Parish Council**

 **Notice of Annual Meeting to be held at Glemsford Village Hall on:**

**Tues 14th May 2019 @ 7.15pm**

All members of the council are hereby summonsed to attend the meeting for the purpose of considering and resolving upon the business to be transacted as set out hereunder:

**AGENDA**

**01.05** Election of Chairman

**02.05** Election of Vice Chairman

**03.05** Parish announcements

**04.05** Apologies for absence

**05.05** Declarations of interest/dispensation requests

**06.05** Appointment of members of committees and working groups

**07.05** To adopt minutes of Council meeting held on 9th April 2019

**08.05** Matters arising from minutes of last meeting

**09.05** To receive reports: Suffolk Count Councillor’s report (Mr R Kemp)

District Councillor’s report (Mr M Holt)

 District Councillor’s report (Mr S Plumb)

**10.05** Accounts for approval

**11.05** Public Question time

**12.05** Planning: **New** **Applications:**

 **DC/19/02052 – Chirbury House, 4 Rectory Close**

 Notification of works to trees in conservation area – T1 Field Maple. Reduce upper crown by 10ft (3m) and the sides by up to 1.5mts

 **DC/19/02063 – 29 Angel Lane**

 Erection of a single storey rear extension

 **Refusals:**

 **DC/19/01555 – The Little Cottage, 13 Fair Green**

Refusal of non-material amendment – redesign of basement layout and alterations of light wells

**13.05** Reports from working groups – Cemetery, Village Hall & Finance

**14.05** Report from playing field committee

**15.05** To agree effectiveness of internal audit and to agree audit report 2018-19

**16.05** Confirm clerk is to act as Responsible Financial Officer for year 2019-20

**17.05** Correspondence to report

**18.05** Date of next meeting 11th June 2019

Deborah George

Clerk to Glemsford Parish Council 7th May 2019

**All members of the press and public are invited to attend**