**Glemsford Parish Council Meeting**

**Minutes of meeting held on Tuesday 11th June2019 @ 7pm at Glemsford Village Hall**

Present: Cllrs: Plumb (chairman), Southgate, Cain, Leopold, B Stephens & R Stephens

CCllr Kemp. The clerk.

10 members of the public.

**01.06 Parish announcements**

None

**02.06 Apologies for absence**

Cllr Sewell & DCllr Holt

**03.06 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.06 To adopt minutes of council meeting held on 14th May2019**

***It was resolved*** to adopt the minutes.

**05.06 Matters arising from the minutes of the last meeting**

A request has been submitted to Suffolk County Council to relocate the 30mph speed limit at the bottom of Duffs Hill/Brook St. A Speed Indicator Device is being looked into for the same area.

**06.06 To receive reports**

**CCllr Kemp –** A full report can be viewed on the website or at the clerk’s office.

3 appeals are on-going with regards obtaining places at the village school.

**DCll Plumb** – Councillor briefing notes were read:

***Ground-breaking Moment for Subdury’s Kingfisher Leisure Centre***

*The ground has officially been broken and work is underway on the new £2.35m extension and facilities at Kingfisher Leisure Centre, Sudbury. As part of a £2.35m investment by Babergh District Council, with £100,000 of the funds provided through the Community Infrastructure Levy monies, the leisure centre will be extended and refurbished.*

***Housing Survey Open to all Tenants and Leaseholders***

*Council tenants and leaseholders have been sent a survey asking them to rate the services they receive from Babergh and Mid Suffolk District Councils as their landlord. The Councils have commissioned Marketing Means to carry out a comprehensive housing satisfaction survey. 7,000 households across the districts will have until 28 June 2019 to have their say on the housing services they receive from the councils. Returned surveys will be entered into a prize draw to win one of four £50 shopping vouchers.*

***Changes to recycling***

*The Materials Recycling Facility (MRF) in Gt Blakenham, where recycling collected from Suffolk households is sorted, will be undergoing a major refurbishment. This follows a new contract for the operation of Suffolk’s countywide network of 11 Recycling Centres. This will result a state-of-the-art facility for Suffolk, with the latest mechanical and optical sorting equipment.*

*During the renovation period, kerbside recycling will be collected as usual and will be delivered to other UK sorting facilities. Residents should note, however, that drink cartons (e.g. Tetra Pak) and metal pots, pans and trays will no longer be accepted in their recycling bin and instead can be recycled at all* [*11 of Suffolk’s Recycling Centres*](https://www.suffolkrecycling.org.uk/where-to-recycle/recycling-centres)

***Hadleigh DAA Named Chairman’s Charity***

*Babergh’s newly elected Chairman has named Hadleigh Dementia Action Alliance as her Charity for 2019-20. The Hadleigh Dementia Action Alliance (DAA) is a local charity affiliated with the national Dementia Action Alliance, which works to transform health and social care outcomes for people affected by dementia. The Hadleigh branch, founded in 2014, the Hadleigh DAA has already trained 1,800 Dementia Friends, enabled 39 businesses to become Dementia Friendly and supports 3 weekly Dementia-inclusive social activities.*

***Greater support lined up to help rough sleepers***

*Greater support will be available in Suffolk to help rough sleepers find and retain private sector housing following a successful bid for Government funds. As a result Babergh and Mid Suffolk District Councils, along with West Suffolk Council, are to create a Supported Lettings Team that will enable it to offer greater assurances and confidence to landlords to house these tenants.*

***Councils’ cutting edge database shortlisted for Paperless Awards***

***Babergh and Mid Suffolk’s Exacom database has been shortlisted for the Public Sector Paperless Awards’ Big Data Project of the Year.*** *The awards, that celebrate what can be achieved through digital innovation, announced their shortlist last week ahead of a national Awards ceremony in July. Babergh and Mid Suffolk District Councils’*[*Exacom database*](http://pfm.exacom.co.uk/midsuffolkbabergh/cil.php)*was shortlisted alongside projects from Dorset County Council, Westminster City Council and North Lanarkshire Council for the Big Data Project of the Year category.*

***Towns and Parishes get £187k CIL Boost in Babergh***

***Town and Parish councils across Babergh are set to receive a total of £187,106.79 of community infrastructure funding from the Council’s CIL scheme.*** *The Neighbourhood Community Infrastructure Levy (CIL) funds were collected from property developers between 1 October 2018 and 31 March 2019 will provide a much-needed boost to town and parish councils and parish meetings in the and Babergh area*

DCllr Plumb reported that he is now vice-chairman of the planning committee at BDC. DCllr Holt is now a cabinet member responsible for economic development.

BDC is now not a majority run council but a collaboration of other parties.

**07.05 Planning New applications:**

**DC/19/02135 – The little Cottage, 13 Fair Green**

Redesign basement layout and alterations to light wells (amendment to DC/18/04307)

***It was resolved*** to recommend approval (cllr Cain abstained from voting)

It is to be checked with BDC that the hedges and tress that have been removed are to be re-instated.

**DC/19/02165 – Barn North West of Low St**

Erection of 3no dwellings and ancillary outbuilding (following demolition of existing barn)

***It was resolved*** to recommend refusal – outside of built up boundary

**DC/19/02318 – 4A Causeway Close**

Erection of a single storey side extension and porch

***It was resolved*** to recommend approval

**DC/19/02145 – 38 Fair Green**

Erection of a shed/summerhouse (retention of)

***It was resolved*** to recommend approval

**Granted Applications:**

**DC/19/00752 – 64 Tye Green**

Outline planning application – erection of 3no dwellings

**DC/19/01551 – Glemsford PC School, Lion Rd**

Application for listed building consent – re-roofing of clock tower, replacement of guttering and downpipes. Masonry, window and clock face repairs.

**DC/19/01730 – The Little Cottage, 13 Fair Green**

Application for listed building consent – re-design basement and alterations to light wells (revision to previously approved consent DC/18/04308 (LBC)

**DC/19/02052 – Chirbury House, 4 Rectory Close**

Notification of tree works in conservation area – T1 Maple. Reduce upper crown by 10ft (3m) and the sides by up to 1.5mts – BDC does not wish to object.

**08.06 Public question time**

It was asked if a site visit had taken place by planning officers to The Little Cottage at Fair Green; Cllr Plumb explained that as there had been various applications it was thought that a visit would have been done at the point of the initial application.

Permission was asked to use the basket ball nets and 5 aside goal posts owned by the Parish Council on the playing field on the 13th July. These would be used alongside the outdoor cinema event on the field and outer space afternoon to be held at the village hall.

A request was made to set up tables and chairs in the village hall prior to the playing field EGM on Tuesday 18th June. This is to be confirmed with the clerk.

Concerns were raised about the slurry that had run into the drains opposite the school. This issue had been reported to Suffolk County Council. Any further concerns should be reported back to SCC via CCllr Richard Kemp.

Following on from the recommendation of refusal for the erection of 3no dwellings (following demolition of the barn) at Low St, it was pointed out that the site already had previous planning permission. Cllr Plumb stated that the current application had to be dealt with as a standalone application.

Repairs to the skate park were enquired about. The clerk confirmed that a specialist skate park metal worker had reviewed the risk assessment and would be visiting the site in the next few days to see what works were necessary to make it safe.

Enquiries were made about a lollypop lady for the school. This enquiry would need to be made with the school.

It was brought to the attention of the Parish Council that the SID’s are currently not working. It was explained that the batteries need replacing.

It was asked who to enquire with about speed limits. These need to be directed to Highways at Suffolk County Council.

**09.06 Accounts for approval**

***It was resolved*** to agree the accounts

Main A/c:  
HMRC PAYE £94.02

Gardens ARB £1200.00

V/hall A/c:

A3 Machines Ltd £51.48

**10.06 Reports from working groups:**  
Cemetery – none

Finance – none

**Village Hall**

Cllr Ruth Stephens reported from correspondence sent to the supporters and users of the village hall:

*You may remember the meeting back in February in which you were invited to put forward your views on the refurbishment/extension of our village hall.  This marked the start of the consultation process which will help us build our business plan and kick off our fundraising effort.  Your opinions and suggestions were most valuable to us and all of them have been considered and discussed in detail.  
  
Now is the time to update you on progress so far and on some of our next steps.  To begin with we approached various Architects to draw up plans for us.  However these plans did not include management of the whole project; far from it.  After some research into costs and comparative projects, including field trips to other completed village halls elsewhere in Suffolk, the Parish Council Working Group have decided to go with the Design and Project Management company Concertus who will offer a complete service for the project from start to finish.  The Company has a proven track record in this type of building and works closely with local councils.  Meetings are ongoing.  
  
We are also thinking about funding options.  To do this successfully ie: to put in a bid for cash from the Big Lottery for example, we need a clear demonstration of your support to back up some of the things we talked about in the meeting.  A short email or letter including some of your views would be ideal and each message would make a big difference to the success of our applications.  Some of you have already contacted us by letter and we thank you for that.*

Cllr Stephens added that it is most important to prove that the village hall requires a refurbishment and that it will be used by residents of the village. People are asked to write into the Parish Council with their comments (email: [council@glemsfordpc.co.uk](mailto:council@glemsfordpc.co.uk) or by post to the Parish Clerk’soffice). These comments will help support funding applications.

Cllr Cain reported from a meeting held with Concertus to discuss managing the whole village hall extension/refurbishment project. A financial commitment from the Parish Council is required to move the project along. It is anticipated that the first three phases of the Concertus plan would cost in the region of £11,000.00 and it would be 2yrs until the first ‘sod’ is dug. Agreement of costs is to be an agenda item next month.

Cllr Cain also confirmed that he has completed a first ‘run’ of a business plan.

More people are required to help with this project; please contact the clerk if you would like to be involved.

*Standing orders were suspended*

It was asked if ‘business impact’ had been included. This has not yet been covered.

*Standing orders re-instated.*

**11.06 Parish Communications**

It is apparent from feedback of the Neighbourhood Plan questionnaire that people would like more communication from the Parish Council apart from the website.

Discussions were held regarding a possible newsletter. It was felt that distribution to all homes would be difficult; perhaps pick up points could be used. Cllrs Ruth Stephens and Maggie Leopold would be happy to put together a trial news sheet. Suggestions/ideas will be an agenda item next month.

**12.06 Report from Playing field Committee**

An EGM is to be held on Tuesday 18th June at 7.30pm. All, including councillors are welcome to attend. The recently circulated questionnaire (on the reverse of the information leaflet) can be returned at any time, not necessarily by the time of the meeting.

There is to be an outdoor movie event (Grease) on Saturday 13th July. A disabled toilet is to be made available on the field. The village hall will also provide toilet facilities.

19.50pm Cllr Plumb leaves the meeting. Cllr Southgate chairs the meeting.

**13.06 Defibrillator pads – purchasing of**

***It was resolved*** to purchase pads for the defibrillator as required. This is to be a rolling authority.

**14.06 Correspondence**

A letter of complaint had been received regarding the multicoloured fence in Egremont St. It was agreed that Babergh District Council would be advised of this matter.

**15.06 Date of next meeting – 9th July 2019**

Meeting finished at 8pm

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