**Glemsford Parish Council Meeting**

**Minutes of the meeting held on Monday 8th August 2022 at Glemsford Methodist Hall**

Present: Cllrs: Plumb (chairman), Southgate, Leopold, Brian Stephens, Cain, Sewell and Mills

The clerk.

2 Members of the public

**01.08 Parish announcements**

The dog fouling poster competition has been judged. Cllr Mills together with the head teacher decided on the winners. Copies of the posters will be laminated and displayed around the village.

**02.08 Apologies for absence**

Cllr Ruth Stephens

**03.08 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.08 To adopt minutes of council meeting held on the 11th July 2022**

***It was resolved*** to adopt the minutes.

**05.08 Matters arising from the minutes of the last meeting**

None

**06.08 To receive reports**

**CCllr Kemp report –**

Report to be posted on the website.

The A1092 is to be downgraded from a heavy goods road.

Cllr Kemp was asked by the Parish Council if it was possible to have white lines placed at junctions in the village. The Parish Council will need to write to CCllr Kemp who will pass on the information.

**DCllrs report –**

Report to be posted on the website

**07.08 Planning: New applications:**

**DC/22/03563 – 4 Radford Drive**

Application for works to trees subject to tree preservation order BT141/T1 – reduce 1no walnut tree by 2m

***It was resolved*** to recommend approval

**DC/22/03724 – 73 Egremont St**

Notification of works to trees in a conservation area – fell 1no Cypress (T1). Re-pollard 1no Poplar (T2) to previous points

***It was resolved*** to recommend approval

 **Granted applications:**

 **DC/22/01337 – The Cemetery, Churchgate**

Construction of vehicular access and gate to Cemetery (retention of)

**Refused applications:**

 **DC/22/02397 & DC/22/02398 – 17 Chequers Lane**

Installation of roof mounted solar panels to detached outbuilding

**08.08 Public question time**

The water leak at the bottom of Rectory Close was discussed. It was confirmed that the Parish Council has already informed AWA. However, this is not their responsibility as it is a private road. Contact was then made with Suffolk County Council who is looking into the matter.

Cutting of the footpath at the rear of the skate park was enquired about. It was confirmed that this is the responsibility of the Parish Council. However, when the contractor recently came to access the playing field to cut the path the padlock had been changed and there was no access. This has now been resolved.

**09.08 Accounts for approval**

***It was resolved*** to agree the accounts.

Payments for authorisation August:

Main account:

Gardens ARB: £480.00

KLH Architects: £5760.00

Brett Design Partnership: £62.40

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Receipts July:

Cemetery - £740

Village Hall:

Hall hire - £687.75

**10.08 Reports from working groups**

**Cemetery**

Nothing to report

**Finance**

Nothing to report

**Village Hall**

Retrospective votes were taken as follows:
***It was resolved*** to replace 4no windows in the village hall at a cost of £2024.00 plus VAT

***It was resolved*** to carry out a fire risk assessment at the village hall at a cost of £450.00 plus VAT

**Neighbourhood Plan**

Cllr Mills agreed to take village photographs to be included in the report

**Climate Emergency (Greening Glemsford)**

Report on website

**New village hall playpark**

It is hoped that a site meeting will take place on 20th Sept. A provisional date for installation of the new park has been set for 10th October. However, this is dependent on building works at the village hall.

**New Village Hall kitchen – equipping of**

The working group met to discuss kitchen options. Report as follows:
*Quotes have been obtained for both professional and domestic kitchen units. The professional kitchen ranges have come in much more expensive than the domestic versions. It was felt that a professional kitchen was not needed.*

*The domestic ranges have been quoted for supply only and supply and fit.* ***C****omparative quotes are to be obtained for the supply and installation of a domestic style kitchen. It will be necessary to find a kitchen installer.*

*A funding application is to be made to Babergh District Council for capital grant funding. Capital grants can provide up to 40% of the project costs, up to a maximum of £15,000 within a three-year period.*

**11.08 Correspondence to report**

Further correspondence regarding the village hall extension had been received concerning points raised at last month’s meeting:
Accessible toilet: The Parish Council acknowledged that this is an issue that needs to be addressed. However, at this current time it will not be part of the village hall refurbishment. This will be looked into as a project for the future.

The Library: Concerns about fire exits have been resolved. The architects have supplied a plan showing all exit routes. This is to be confirmed when a fire risk assessment is carried out.

The Parish Office: concerns about safety of staff will be looked into. This is also to be highlighted during the fire risk assessment.

Enquiries were made as to why the Black Lion pub was not listed as an Asset of Community Value. It was explained that although an application by the ‘users of the Black Lion’ was submitted 5 years ago and help offered by the communities officer at Babergh District Council, it was subsequently turned down due to the lack of community events.

**12.08 Date of next meeting**

To be held on Monday 12th Sept at 7pm at the The Methodist Hall.

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