**Glemsford Parish Council Meeting**

**Minutes of meeting held on Tuesday 14th August 2018 @ 7.15pm at Glemsford Village Hall**

Present: Cllrs: Plumb (chairman), Southgate, Sewell, Leopold, Stephens, Cain & Stephens

CCllr Kemp. The clerk.

9 members of the public.

**01.08 Chairman’s announcements**

None

**02.08 Apologies for absence**

Cllr Homer

**03.08 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.08 To adopt minutes of council meeting held on the 10th July 2018**

***It was resolved*** to adopt the minutes

**05.08 Matters arising from the minutes of the last meeting**

None

**06.08 To receive reports**

**CCllr Kemp –** A full report can be viewed on line or at the clerk’s office.

Reports of parking problems at The Pippins had been made. DCllr Kemp passed these comments onto the Police who attended and tickets were issued.

**DCllr Holt** – A monthly report from BDC was discussed. This can be viewed at the clerk’s office or on the website.

It is now 4 weeks since the Post Office closed. It has been reported that every intention is to re-open although a date has not yet been set.

Hartest doctor’s surgery is to close.

There are ongoing issues at Hammond Croft with both the properties and the allotment site. BDC are dealing with these.

**DCllr Plumb** – Cllr Plumb wishes to remind all that he holds a surgery in the village hall every third Friday of the month at midday (no appointment necessary) at which time any issues can be discussed.

**07.08 Planning New applications:**

 **DC/18/02855 – 8 Long Pastures**

Notification for prior approval for a proposed larger home extension under schedule 2, part 1, class A of the Town and Country planning (general permitted development) Order 2015 extending 5.5m from rear wall with maximum height of 3.304m and eaves height of 3.304

 ***It was resolved*** to recommend approval

 **DC/18/03411 – Angel Inn, Egremont St**

 Application for advertisement consent – new signage scheme

 ***It was resolved*** to recommend approval

 **Granted applications:**

 **DC/18/02433 – 1 Stone Cottages, Lower Rd**

Erection of single storey rear extension

 **Withdrawn applications:**

 **DC/18/02085 – Angel House, 12 Egremont St**

Application for listed building consent – erection of a lean-to garden room

 **DC/18/02084 – Angel House, 12 Egremont St**

Erection of a lean-to garden room

**08.08 Public question time**

Following discussions about drainage problems at Hammond Croft it was asked if the whole village had a problem with drainage as there had been problems at Foundry Close also. It was explained that the problems at Hammond Croft were site issues only which had occurred when drains were blocked during construction of the houses.

The future of the container at the village hall was enquired about. This is to be discussed at the next village hall working group meeting.

The Allotment Society stated how unhappy they were about the state of the allotment site after the builders had left. This is to be discussed under agenda item 14.08.

It was reported that a fire engine had been called to the old Silk Mill site. Concerns were once again raised about health and safety issues. Cllr Plumb is to look into this.

**09.08 Accounts for approval**

***It was resolved*** to agree the accounts

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|

|  |  |
| --- | --- |
| Ideverde - play area inspec | 60 |
| AJ Smith - road repairs | 5112 |
| DG Exps (dog fouling bags) | 134.8 |
| Charge card-office chair | 480.96 |
| Ideverde - bags/install dog bins | 139.2 |
| Gardens ARB | 816 |

 |  |
|

|  |  |
| --- | --- |
| Thermal Air - air con service | 138 |
| DG Exps - v/hall items | 65.45 |

 |  |
|  |  |
| **10.08 Neighbourhood Plan – update**The Neighbourhood Plan working group have been meeting for six months, looking at the plan and what is to be achieved. A questionnaire is due to be delivered to all villagers to see what ‘you’ want. A grant has been received to pay for printing. A further grant is being applied for to pay for professional help.**11.08 Village Hall – proposed extension – update**A proposed plan had been drawn up and submitted to the architects. An amended plan has only just been received. This will be considered by the village hall working group. Raising the finances is going to be a big challenge.**12.08 Replacement lock for village hall gate**Cllr Southgate is to obtain a quote to have a combination lock on the front gates. This would enable easy access for the emergency services.**13.08 Document retention policy – to agree*****It was resolved*** to agree the policy**14.08 Hammonds Croft/Allotments**Various issues have been reported for both the housing and allotment sites. DCllr Holt is in receipt of a report dated May detailing these problems but as yet nothing has been addressed by the developers. Retention money is being held by BDC in respect of these issues. DCllr Holt is to try and obtain a time frame for works on the allotments as the Allotment Society are at present unable to erect a much needed fence.**15.08 Request from Clare Town Council for support for a traffic regulation Order on A1092*****It was resolved*** to support the above.**16.08 Finance matters – budget figures – to agree*****It was resolved*** to agree the quarterly budget figures**17.08 Playing field – to discuss formation of a committee**Two trustees of the playing field were welcomed to the meeting. It was agreed to form a committee including trustees, members of the Parish Council and any members of the public who would like to join. A volunteer came forward at the meeting.**18.08 C.I.L./s106 expenditure – to report back** BDC had been approached to advice if the above funding could be used for specified items. Although a list of all projects on which expenditure could be spent had been received the answers were not specific. The clerk is to contact BDC once again.The finance working group to discuss this further.The C.I.L. balance currently stands at £9,936.95 with s106 at £47,259.03.**19.08 Correspondence to report**Finance, Village Hall and Cemetery working group meetings are to be arranged |  |
|  |  |

**20.08 Date of next meeting**

11th September 2018

Meeting finished @ 8.05 pm