**Glemsford Parish Council**

**Minutes of the meeting held on Tuesday 13th June2023 at Glemsford Village Hall**

Present: Cllrs: Plumb (chairman), Southgate, Brian & Ruth Stephens.

CCllr Kemp. The clerk.

4 Members of the public

**01.06 Parish announcements**

None

**02.06 Apologies for absence**

DCllr Holt

Cllrs Mills, Leopold and Postill

**03.06 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.06 To adopt minutes of council meeting held on the 9th May 2023**

***It was resolved*** to adopt the minutes.

**05.06 Matters arising from the minutes of the last meeting**

None

**06.06 To receive reports**

CCllr Kemp –report posted on website

Cllr Kemp was asked why food cannot be placed in the brown bins. It was explained that this is a Babergh District Council policy.

DCllr Plumb – report posted on website

**07.06 Planning: New applications:**

 **DC/23/02251 – 7 Spring Meadow**

Application for permission in principle. Town & Country Planning Act 1990 (permission in principle) (amendment) Order 2017 – erection of a semi-detached dwelling.

***It was resolved*** to recommend – no reason to object

**DC/23/02592 – Church of St Mary, Churchgate**

Notification of works to trees in a conservation area – fell 1no Oak (T1)

***It was resolved*** to recommend – no reason to object

**DC/23/02591 – Greyhound Cottage, 42 Egremont St**

Notification of works to trees in a conservation area – fell 1no Damson

***It was resolved*** to recommend – no reason to object

**DC/23/02471 – Greenlawns, Tye Green**

Replacement of 4no windows to front elevation

***It was resolved*** to recommend - no reason to object

**Granted applications:**

**DC/23/01769 – Sluice Cottage, Cutts Lane**

Installation of brick slips, installation of horizontal burnt larch boarding, alterations to windows and doors, height of existing hipped roof over front drawing room reduced by 375mm

**DC/23/01116 – 8 Orchard Way**

Erection of first floor side and single storey rear extensions (following removal of conservatory). Erection of front porch extension.

**DC/23/00715 – 1 The Barn, Skates Hill**

Installation of solar panels

**DC/23/02098 – 38 fair Green**

Notification of tree works in a conservation area – fell 1no group of laurel hedging (G1), fell 2no golden leylandii cypress (T1 & T2), fell 1no group of lonicera nitida (G2)

**DC/23/02068 – Carlton, Bells Lane**

Notification of works to trees in a conservation area – lightly trim 1no leylandii cypress to shape (T1), reduce 1no apple tree (T2) by 1.5m and trim to shape, reduce leaders of 1no weeping beech (T3) to retain weeping habit and shape in sides, reduce laterals of 1no cedar (T4) by up to 1m and light thin of upper canopy, trim 1no holly (T5) to shape to retain pyramid form

**Refused applications:**

**DC/23/01422 – 1 The Barn, Skates Hill**

Proposed dropped kerb and access

**08.06 Public question time**

No questions

**09.06 Accounts for approval**

***It was resolved*** to agree the accounts.

Payments for authorisation June:

Main account:

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| Charge card | 81.64 |   |
| BME Electrical | 119.1 | (to move external pump) |
| Auto Innovations | 201.6 | (part VH part Allotment - signs) |
| BDC - dog&litter bin empty | 1888.98 | DDR |
| Cowling Plant Hire  | 545.09 | (gates - from allotment funds) |
| Glems Play Field Comm - grant | 1000 |   |

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**10.06 Reports from working groups**

**Cemetery**

No report

**Finance**

No report

**Village Hall**

In order to take back control of the village hall the builders had been approached to quote to rectify the flooring issues. As no reasonable response was received the Parish Council obtained three quotes, £11,284, £12,724 & £24,540 all plus VAT. ***It was resolved*** to use a local contractor at a cost of £11,284 plus VAT. The builders are to be advised that a deduction will be made from their bill plus any additional fees incurred.

It was asked if the hall will be re-opening soon. Hopefully the hall will be opened soon after the flooring is rectified.

The Heritage Room remains unusable due to the acoustics problem. The architects have been approached with regards this matter but their responses have been unacceptable. A meeting is to be arranged on site with the architects.

Cllr Southgate is obtaining quotes to landscape the area surrounding the village hall.

Further equipment is to be purchased for the kitchen from Locality budget funds.

New window blinds have been fitted in some areas of the hall. The reminder will be fitted once the new flooring has been laid.

Quotes are to be obtained for a new CCTV system.

**Neighbourhood Plan**

NP has been written and circulated to Councillors. A meeting is to be arranged with Ian Poole to file our suggestions and corrections.

**Climate Emergency (Greening Glemsford)**

No report

**New village hall playpark**

No report

**11.06 Report from Playing Field Committee – Cllr Southgate**

The committee have asked if the village hall toilets can be used on film night on the 15th July and at the Fete to be held on the 12th August. This was agreed.

**12.06 Agreement of internal audit report**

***It was resolved*** to agree the internal audit

**13.06 Agreement of Annual Governance and Accountability Return**

It was resolved to agree the AGAR.

**14.06 Use of Suffolk Association of Local Councils as internal auditors 2023-24 – to agree**

***It was resolved***to continue the use of SALC as the internal auditors.

**15.06 Village Hall playpark (old site) - review of**

Following an inspection of the old play park it has been found that all the wooden equipment is rotten and not fit for purpose. Following advice, the park is closed with immediate effect.

Cllr Southgate is to obtain quotes to remove the equipment, level the ground and re-grass.

**16.06 Grass cutting – approach to Babergh District Council**

Following complaints about grass cutting carried out by Babaergh District Council and weed clearance by Suffolk County Council ***it was resolved*** to approach Babergh District Council and Suffolk County Council to enquire about the Parish Council taking over the remaining grass cutting and road verge weed clearance.

**17.06** Litter/dog bins – further installations

Following instruction from Babergh District Council many of the dog bins will need to be lowered. Due to health and safety regulations bin emptying operatives must have the bins at a maximum height of 3ft from the ground to the top of the bin. There are approx. 27 dog bins in the village many of which will need to be lowered. Based on previous quotes this will be a cost of £80 per bin. New bins will replace worn/broken ones at the same time.

***It was resolved*** to have the bins altered.

**18.06 Correspondence to report**

A letter had been received raising concerns about speeding vehicles along the A1902 following a nasty road traffic accident outside Willow Farm Shop. The Parish Council have contacted Suffolk County Council Highways concerning this matter and await their comments.

David Newell introduced Revd. Mary Styles to the Parish Council.

**19.06 Date of next meeting**: Tues at the Village11th July 2023 at the village Hall.

Meeting finished at 8.pm

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