**Glemsford Parish Council Meeting**

**Minutes of the meeting held on Tuesday 12th April 2022 at Glemsford Village Hall**

Present: Cllrs: Plumb (chairman), Southgate, Leopold, Sewell, Stephens, Cain and Mills

The clerk.

4 Members of the public

**01.04Parish announcements**

Cemetery path issues are being addressed by the contractors.

Further volunteers are needed to help with the Speed Indicator Devices.

Thanks were given to Laurie Milton for maintaining the bench at Stanway Close

**02.04 Apologies for absence**

None

**03.04 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.04 To adopt minutes of council meeting held on the 8th March 2022**

***It was resolved*** to adopt the minutes.

**05.04 Matters arising from the minutes of the last meeting**

***It was resolved*** to agree a budget of £80 plus VAT to install a boot scaper and erect necessary signage at the Cemetery.

**06.04 To receive reports**

**CCllr Kemp report –**

Report given at the Annual Parish Meeting

**DCllrs report –**

Report given a the Annual Parish Meeting

**07.04 Planning:**

**New applications:**

**DC/22/01213 – 6 Brook St**

Application for works to trees in a conservation area. Reduce 4no Lombardy Poplars by 50% leaving lower growth as a screen.

***It was resolved*** to recommend: no reason to object

 **DC/22/01322 – 8 Fair Green**

Redevelopment of property to provide reduced commercial space, conversion of part of ground floor from shop to 1no residential flat, together with side two storey and rear single storey extensions to provide 3no further residential flats (following demolition of rear single storey extension). Amended scheme to that approved under DC/20/05748.

***It was resolved*** to recommend: refusal (insufficient parking for additional accommodation)

**DC/22/01476 – Hill House Farm, Lower Rd**

Application to determine if prior approval is required for a proposed: erection, extension or alteration of a building for agricultural or forestry use. Town and Country planning (general permitted development) England Order 2015 (as amended) Schedule 2, part 6- erection of building for undercover lockable storage of pots, chemicals and compost and agricultural access track/hardstanding in crushed stone.

***It was resolved*** to recommend: no comment

**DC/22/01526 – 7 Weavers Drive**

Notification of works to trees subject to tree preservation order WS228/A2 – fell 1no plane in rear garden

***It was resolved*** to recommend: no reason to object

**DC/22/01612 – Glemsford Primary Academy School, Lion Rd**

Application fir listed building consent – replacement of metal single glazed Crittall windows for timber. Repair of existing timber windows and doors. Installation of bespoke secondary glazing.

***It was resolved*** to recommend: no reason to object

**DC/22/01662 – 1 The Barn, Skates Hill**

Erection of a single storey rear extension. Installation of new dropped kerb and vehicular access. Erection of single storey outbuilding.

***It was resolved*** to recommend: no reason to object

**DC/22/01337 – The Cemetery, Churchgate**

Construction of vehicular access and gate to Cemetery (retention of)

No comment

**DC/22/01792 – 5 Old Silk Mill**

Application for works to a tree in a conservation area. Fell 1no Crack Willow (Salix fragilis), leaving 3m for wildlife habitat, due to decay and growth near property.

***It was resolved*** to recommend: no reason to object

**DC/22/01788 – 11 New Cut**

Erection of single storey rear extension (following demolition of existing single storey)

***It was resolved*** to recommend: no reason to object

**Granted applications:**

**DC/22/00709 - 1 Greyhound Rd**

Application for works to trees in a conservation area. Fell 1no overgrown silver birch in side garden. BDC does not wish to object.

**DC/22/00990 – Melton House, Hunts Hill**

Application for works to trees in a conservation area. Thin crown of 1no ash by 25%

**08.04 Public question time**

Repairs to the village sign on Tye Green were asked about. Cllr Sewell confirmed that he has asked a builder to submit a quote.

It was asked about disruption to the village hall whilst building works are on-going. It was explained that there will no disruption until the ‘break through’ stage. Notice will be given in advance of this date.

**09.04 Accounts for approval**

***It was resolved*** to agree the accounts.

Payments for authorisation March:

Main account:

BDC - trade waste - £453

Auto Inn – Cem signs - £384

D. George – planning map - £9.60

SALC – membership - £1024.73

Gardens ARB - £480

Village Hall account:

A Southgate – keys V/H - £24

A Southgate – brooms V/H - £10.48

Receipts Mar:

BDC – Green/Glems grant - £250

Neighbourhood Plan grant - £4000

Cemetery income - £740

VAT refund - £10273.87

Allotment income - £522.50

Village Hall:

Hall hire - £1513.50

**10.04 Reports from working groups**

**Cemetery**

No report

**Finance**

***It was resolved*** to increase the spending limit on the clerk’s charge card from £500 to £1000.

**Village Hall**

No report

**Neighbourhood Plan**

The plan is in the process of being written**.**

**Playing Field Management Committee**

No report submitted.

Discussions were held as to whether it is appropriate to have this item as a working group report as the playing field is not part of the Parish Council.

***It was resolved*** to remove the playing field management committee from the reports from working group’s agenda item.

**Climate Emergency (Greening Glemsford)**

Reported in Annual Parish Meeting minutes

**New Village Hall play park**

No report

**11.04 Purchase of a storage container**

***It was resolved*** to allocate a budget of £2500 (plus VAT) for the purchase of a storage container. This will initially be placed at the village hall for storage during building works. It will then be re-located and used for general storage purposes.

**12.04 Correspondence to report**

Correspondence had been received from Jack Norman from Suffolk Libraries requesting a discussion with the Parish Council regarding renovations at the village hall. Cllr Plumb has endeavoured to make contact with no response.

The Scouts have asked if they can use the village hall car park whilst some taster sessions are being held at the Methodist Hall. Unfortunately, this is not possible as the hall is already booked out on those dates.

**13.04 Date of next meeting – 10th May 2022 – 7pm at the village hall**

Meeting finished at 8.20pm

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