**Glemsford Parish Council Meeting**

**Minutes of meeting held on Tuesday 10th Mar 2020 @ 7pm at Glemsford Village Hall**

Present: Cllrs: Plumb (chairman), Southgate, Leopold, Sewell, Cain, B Stephens & R Stephens &

The clerk. CCllr Kemp.

5 members of the public.

**01.03 Parish announcements**

The Annual Parish Meeting will be held on Tues 14th April. All local groups and societies are welcome to make a presentation.

There is to be a Police engagement meeting for Parish Councils on 23rd March at the village hall.

There will be a part II meeting for councillors (not for public inclusion).

**02.03 Apologies for absence**

DCllr Holt

**03.03 Declarations of interest/dispensation requests**

Cllr Cain declared a non-pecuniary interest in planning application DC/20/00447.

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.03 To adopt minutes of council meeting held on 11th Feb 2020**

***It was resolved*** to adopt the minutes.

**05.03 Matters arising from the minutes of the last meeting**

The following correspondence had been received from Suffolk County Council Suffolk Highways regarding the proposed speed limit extension at Brook St:

*I have received a response from our Speed and Safety team regarding the parish’s desire to further extend out the existing 30mph speed limit over original proposal.*

*I have been informed that the proposal as shown on the attached plan would not be supported. This is due to there being no clear village character as mentioned in Suffolk’s Speed Limit Policy and it was noted that there was no history of road accidents within the last 5 years. Therefore the parish’s desire to see the speed limit moved further out cannot be supported.*

*With this in mind, would you be willing to go ahead with the original proposal of extending the speed limit by 130m from the existing signage, which was suggested by the Speed and Road Safety team?*

***It was resolved*** to progress with the original plan. An application may be made at a later date to extend the limit.

Clarification is to be obtained regarding the definition of ‘clear village character’

**06.02 To receive reports**

**CCllr Kemp –**

A full report can be viewed on the website or at the clerk’s office.

The flooding at the Church is still being looked into. CCllr Kemp has offered to help pay to rectify the situation. The Parish Council will make contact with the farmer to get an up to date quote. An accredited contractor is now available.

CCllr Kemp is helping to fund the reinstatement of the white line at the junction of George Lane and Egremont St. Kier have quoted between £500-800 to do the work.

The water issue at the bottom of Skates Hill is being dealt with.

**DCllr Plumb –**

DCllr Plumb read out the following report:

# *Planning for the future – councils receive national recognition*

*Planning officers for Babergh and Mid Suffolk District Councils are in the running for a national award… having paved the way for technological advances as part of 21st century planning.*

***Babergh 2020/21 budget approved***

*Last week councillors approved Babergh’s budget for 2020/21, including an increase in council tax that will see £5 a year added to the bill of a Band D property.*

***Tickets available for Chairman’s May charity ball***

*Tickets are now available for Babergh Chairman, Cllr Kathryn Grandon’s May charity ball at St Mary’s Church, Hadleigh.*

*The black tie event on Saturday 16 May, will see attendees enjoy a reception in the Deanery Garden, three course dinner catered by Jamie Lee Smith and music by The Dukes of Havoc all set in the picturesque Grade I Listed St Mary’s Church in Hadleigh.*

*The event, which will see the church transformed for a banquet with sparkling lighting and décor, will raise money for Hadleigh Dementia Action Alliance, Hadleigh Guides and Hadleigh Sea Scouts through ticket sales, raffle and auction.*

*Those wishing to attend should RSVP to* *civic@baberghmidsuffolk.gov.uk**. Limited tickets are available for £55 per person or £550 for a table of 10.*

# *Weekly shop refills without unnecessary plastic is getting easier in Suffolk*

*A number of shops in Suffolk are offering refills for a host of household items in a bid to cut down on the amount of plastic and packaging we use.*

*Please promote this resource to residents in line with our carbon neutral ambitions and aims to reduce waste.*

# *Registrations open for Sudbury Memory Walk*

# *Sudbury Memory Walk which will raise funds for Hadleigh Dementia Action Alliance and Decaf Sudbury will take place on Saturday 30 May and registrations are now open.*

***Ipswich Town Football Club teams up with Active Schools***

*Ipswich Town Football Club has joined the drive to get more youngsters active, becoming the £80,000 Active Schools project’s first ambassador.*

***Helping ratepayers***

*Cabinets approved proposals to ensure the council is poised to provide a discretionary retail discount, local newspaper discount and pub discount to support ratepayers across the districts as quickly as possible.*

***Message from Cllr Ward on latest position for Great Cornard parking***

*We recognise that parking is an emotive issue – whether we’re talking about unlawful or inconsiderate parking in our towns or provision of parking for residents who live in our district.*

*The problem of residential parking isn’t peculiar to residents in Great Cornard – car ownership has increased significantly since these streets were designed and houses built and it is a challenge for all towns and cities.*

*We are reviewing current garage provision for our council tenants across the district but officers have met with Mrs Googe in the meantime and offered to work with her and the local community to see how else we may be able to help.  The provision of any future additional parking however, needs to be economically viable, be subject to the planning process, and have the necessary agreement of Suffolk Highways.*

*You can read full stories at* <https://www.babergh.gov.uk/news/>

**07.03 Planning**

 **New applications:**

 **DC/20/00447 – Chirbury House**

Erection of single storey extension

 ***It was resolved*** to recommend – no reason to object

 **DC/20/00519 – 8-10 Fair Green**

 Change of use of shop with first floor flat to (C3) residential use; erection of single storey and two storey rear extensions including alterations to form 3no dwellings with associated car parking (following demolition of rear extension, garage)

 ***It was resolved*** to recommend – no reason to object

 **Granted applications:**

 **DC/19/05946 – The Cock Inn, Egremont St**

Change of use from bed and breakfast (C1 use) to residential (C3 use) comprising net increase of 3no residential units; alterations to soft and hard landscaping

 **DC/20/00408 – Hi Tor, Skates Hill**

 Single storey front and rear extensions, garage conversion and internal alterations

 **DC/20/00409 – Fair Green House, 15 Fair Green**

 Works to trees in a conservation area – T1 beech – remove fell tree – Babergh District Council does not wish to object

 **Appeals:**

 **DC19/03133 - Churchgate Barn, Churchgate**

Erection of 2no detached one and a half storey dwellings and 1no cart lodge for plot 2

**08.03 Public question time**

Comments were received concerning the poor condition of the playing field after a tractor had been doing works. It was explained that this is the responsibility of the playing field committee. Cllr Plumb will supply contact details.

**09.03 Accounts for approval**

***It was resolved*** to agree the accounts

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| R Keeley (NP) - pd | 920 |
| KLH Architects V/H - Pd | 2400 |
| AE Adder Eng (barrier v/h) | 900 |
| Caloo - youth shelter | 7728 |
| R Joiner - gloves | 2.49 |
| Charge card  | 117.76 |

**10.03** **Reports from working groups****Cemetery** – no report**Finance** – this will be covered until a part II meeting**Village hall** - Cllr Cain reported from the meeting with the architect. Results from the presentation day were very favourable. It showed that a majority of the villagepreferred the proposed extension with the three pitched roofs. Feedback also indicated a need for improved kitchen facilities, better security and the necessity for an additional meeting room together with various other items.The next step is to employ a quantity surveyor. Three quotes had been received and Playes @ £9,750.00 appears to be the most competitive. ***It was resolved*** to agree to engage Playes @ £9750.00 (CClr Sewell votedagainst). Once this report has been completed and a build cost obtained it will then be possible to approach the Public Works Loan Board with regards borrowing. There is to be another meeting with the architect on Monday 30th March @ 4.30pm.**Village Hall Sign**Concerns were raised about the dimension of the sign, also the size of the lettering. It was agreed that the lettering would be looked at and a final ’mock-up’ made in order to apply for planning permission which is required due to being in a conservation area.*7.30pm Standing orders suspended for Lesli Tunbridge to speak***Climate Emergency Group** – the group are establishing a facebook page/group (Greening Glemsford) to help raise awareness of issues. It is hoped to improve biodiversity in various areas of the village. CllrSouthgate is to help with suggestions.Suffolk Wildlife Trust is to visit in April. The recent litter pick was very successful. There is a fly tipping issue that is to be reported to BDC.*7.35pm Standing orders re-instated***Glemsford playing field management committee**Cllr Plumb read the following report:* *Minutes from 6/02/2020 adopted*
* *Treasurers updated report –*

*all monies from past events now banked (does not include quoted cost for P Crawford)** *Charity Bank account update*

*Account held at Ipswich BS signatories now changed to Jenny Moore (Treasurer) & Danny Beetles* *(Chairman). We are now able to contact BDC to recoup cost of portable toilet hire for last year’s* *Cinema event, which they had agreed to fund. Account history only available for past 2 years with* *Ipswich BS, we have requested records for previous years when account with HSBC. Discussed* *possibility of moving account to a different more easily manageable type of account at another bank.* *Jenny has spoken to Lloyds bank.** *Land acquisition update*

 *Land next to playing field has been subjected to a call for sites. We are still of the belief that negotiation* *in ‘squaring off the field’ is possible.** *Next fund raiser –*

*Villagers are keen to know what we are planning; we need to get information out to them asap.* *Agreed provisional date of 6th June 2020 for summer fund raising event. Suggestions for activities* *included dog agility, inflatable games, petting zoo, falconry display, lazer clay shooting, picnic in the* *park with local groups playing (Steve has contacts). Possibly hire Village Hall on the day for indoor events.* *Steve mentioned we need to check football schedule so as not to clash with other events. Steve will* *speak to potential sponsor for advertising (‘Nut’). Sally will contact Ace agility with provisional date of* *6th June, Jenny to contact ‘Bounce’, Kate to contact Angel, Social Club and Trudi Harman and Indigo* *Ross printers. The outdoor cinema people are keen to come again – set a provisional date for 8th August* *– Dan to contact them. Need to arrange provision of food/drink.**Also consider non-profit sports day(s) during school summer holidays.* * *Any other business*

*Sally Hurrell to become secretary**Proposed by Dane Beetles**Seconded by Steve Beetles**Dan has key for Village Hall gate and code for yellow barrier into field. The Village Hall are removing* *present gate and placing a new barrier at entrance to car park. Sally to meet Mr Crawford on Thursday* *at 8.30am to walk field prior to him carrying out planned hedge trimming etc which has been delayed* *due to the inclement weather. Also to review subsidence of ground over cable trench to mast and note* *any other defects security in fencing around it. Duncan queried if there is a ‘wayleave’ agreement for* *the mast – there is and it seems in order. He suggested asking if we could have a service off the cable* *as a future permanent power source.**The committee received correspondence from Councillor Plumb in which he states that the committee* *is a ‘public body’. Seeking further guidance from the Charity Commission we are assured that we are* *working within the guidelines of the charity we represent.**Redundant football post remains to be removed from bottom of field next to Sally’s fence (heavy* *ideally need two people to move).*Questions were raised as to why the ditch next to the approach road had been filled in and also when is the rubbish on the hard standing going to be cleared. Cllr Plumb is to look into these matters.**11.03 Environmental Policy – to consider*****It was resolved*** to adopt the policy and to keep it as a live document A copy can be viewed on the website or at the clerk’s office.**12.03 Managing green spaces to promote biodiversity**Covered under report 10.03**13.03 Flooding at the Church**Covered under item 06.03 **14.03 Clearance of woodchips etc at village hall**The area from the youth shelter to the corner of the extension car park needs clearing. An initial quote of £456 hasbeen received. Further quotes are to be obtained. There will be a need for a grab lorry to remove materials.**15.03 Asset list to review and agree*****It was resolved*** to agree the asset list**16.03 GDPR – review documents** All documents were reviewed and agreed.**17.03 Correspondence**Hedging and trees have been cut down outside of the fencing on land near to Hammonds Croft/Crownfields. Cllr Plumb is to look into this as it is land owned by BDC.**18.03 Date of next** **meeting** – 14th April 2020Meeting finished @ 7.50pm | 920 |
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